

# CFP - Planning Officer (Non Sales)

CFP *Planning Officer* (Non-Sales) in an established (28 years) and growing boutique financial life planning/wealth management firm providing an elite group of high-net-worth clientele with family office services.

The *Planning Officer* is an experienced, interdependent professional responsible for producing plans and tracking all aspects of each client family's wealth utilizing the firm's industry leading proprietary process.

The *Planning Officer* works closely with one or more Lead Planning Officers and staff members; client family members; and the client families' other advisors, as a pivotal member of each family's unique advisory team.

- CFP, Series 7, Life Insurance and five years actual planning experience
- Team player, excellent people and organizational skills, detail oriented
- Analyzes and resolves a variety of financial life planning situations
- Understands financial services and products and non-product investments
- Oversees firm compliance and due diligence
- Proficient with IT, the internet, MS Office and financial services software
- A positive, entrepreneurial attitude willing to learn and grow

Superior working conditions, full benefits package, profit sharing and bonus compensation based on experience and the ability to add value.

Forward resume to [cfpnonsales@gmail.com](mailto:cfpnonsales@gmail.com)